

Temporary Licenses State + Carrier Reference Guide

PLEASE NOTE: Although some states are allowing temporary licenses to be issued, carrier requirements may prevent an agent from getting contracted with a specific carrier after getting contracted with Symmetry Financial Group (SFG). Be sure to reference both tables. If sponsorship is required during the application process SFG will not sponsor temporary licenses. Agency Owners will need to sponsor temporary licenses for their new hires.

Once a temporary license is obtained, the agent will need to upload a copy of their license into the Onboarding Portal to complete the contracting process with Symmetry Financial Group. Agents who obtain a temporary license will be required to go back and get a permanent license at a later date once testing centers are reopened. Symmetry Financial Group will be following up with agents to make sure this is completed. Please e-mail any contracting questions to contracting@sfglife.com.

Approved States

State	Details
Alabama	Must complete prelicensing training and fingerprinting before applying for temporary license on NIPR.com . Sponsorship required – Sponsor must be deemed an authorized representative and submit application on behalf of applicant (<i>Sponsors must return this form to become authorized</i>). Temporarily licensed agents may only write with one carrier until permanent license is issued. All temporary licenses expire 6 months post issue. OFFICIAL STATEMENT
Arizona	Must complete prelicensing training before applying for temporary license on NIPR.com . All temporary licenses expire 6 months post issue. OFFICIAL STATEMENT

Approved Carriers

Carrier	Details
AIG	Only available for residents of TX.
American Amicable	

Connecticut	<p>Must complete prelicensing training before applying for temporary license here. Sponsorship required. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>
Delaware	<p>Must complete prelicensing training and background check before applying for temporary license on NIPR.com. Sponsorship required - Signed "Letter of Responsibility" must be included with application.</p> <p>OFFICIAL STATEMENT</p>
Florida	<p>Must complete prelicensing training and fingerprinting before applying for temporary license here. <i>(If applicant intends to obtain permanent version of license, he/she must apply for both the temporary and permanent license on the same application).</i> All temporary licenses expire 6 months post issue.</p> <p>OFFICIAL STATEMENT</p>
Idaho	<p>Must complete prelicensing training and pass the AD Banker test before applying for temporary license on Sircon.com. Sponsorship required. Temporary licenses expire 6 months post issue.</p> <p>OFFICIAL STATEMENT</p>
Iowa	<p>Must complete prelicensing training before applying for temporary license here. Sponsorship required – Sponsor must sign application. Temporary licenses may be obtained until June 1, 2020 and expire 3 months post issue. Appointments are not required.</p> <p>OFFICIAL STATEMENT</p>

Columbus Life	<p>Only available for residents of DE, ID, LA, MO, NE, OK, SC, and WV.</p>
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Kentucky	<p>Must complete prelicensing training and background check before applying for temporary license on NIPR.com. After application is submitted through NIPR.com, the Kentucky DOI specific application must also be submitted by e-mail to doi.agentlicensingmail@ky.gov or by mail to KY Dept. of Insurance, Attn: Temporary Agent License, 500 Metro Street 2 SE 11, Mayo-Underwood Building, Frankfort, KY 40601. Sponsorship required - Sponsors must submit this form and a \$40 check made payable to “KY State Treasurer” by mail to the same address as shown above. All temporary licenses expire 60 days after the state of emergency ends.</p> <p>OFFICIAL STATEMENT</p>
Louisiana	<p>Must complete prelicensing training before applying for temporary license on NIPR.com. Afterwards, agent must send written request for temporary license to producerlicensing@ldi.la.gov with the transaction number received from NIPR.com and proof of prelicensing training included. Temporarily licensed agent may only write with one carrier until permanent license is issued. All temporary licenses expire May 15, 2020.</p> <p>OFFICIAL STATEMENT</p>

Maine	<p>Must complete prelicensing training before applying for temporary license. Application must be submitted by e-mail to insurance.pfr@maine.gov, fax to (207) 624-8599, or mail to 34 State House Station, Augusta, ME 04333. The cost is \$65, which can be paid by check, made payable to “Treasurer, State of Maine,” or credit card, by submitting the credit card authorization form. Sponsorship required – Sponsor must sign application. All temporary licenses expire 90 days after testing centers reopen or 180 days post issue, whichever comes first.</p> <p>OFFICIAL STATEMENT</p>
Massachusetts	<p>Must complete prelicensing training before applying for temporary license. Paper application must be submitted with a check for \$225 by mail to Massachusetts Division of Insurance, Attn: Producer Licensing, 1000 Washington Street, Suite #810, Boston, MA 02118. Sponsorship required – Sponsor form must be signed and submitted with application, including a check for \$75. All temporary licenses expire 90 days after state of emergency is lifted or 180 days post issue, whichever comes first.</p> <p>OFFICIAL STATEMENT</p>
Michigan	<p>Must complete prelicensing training before applying for temporary license on NIPR.com. Sponsorship required – Sponsors must submit forms FIS 2351 and FIS 2354 by e-mail to difs-licensing@michigan.gov. All temporary licenses expire 90 days post issue or 30 days after cessation of current state of emergency, whichever is later.</p> <p>OFFICIAL STATEMENT</p>

Minnesota	<p>Must complete prelicensing training before applying for temporary license. Sponsorship required – The sponsor must submit the application on Sircon.com on behalf of applicant. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>
Mississippi	<p>Must complete prelicensing training before applying for temporary license here. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>
Missouri	<p>Must complete prelicensing training before filling out this application. Sponsorship required – Sponsor must sign this questionnaire, which is to be submitted with the application to templicense@insurance.mo.gov. Once application is received, applicant will receive a link to pay the \$100 application fee. All temporary licenses expire 90 days post issue.</p> <p>OFFICIAL STATEMENT</p>
New Jersey	<p>Must complete prelicensing training and fingerprinting before applying for temporary license. Sponsorship required – Sponsors must submit the application on behalf of the applicant, along with a check for \$190 made payable to “Treasurer - State of New Jersey” by mail to State of New Jersey – Department of Banking and Insurance Producer Licensing Unit, PO Box 327, 20 West State Street, Trenton, New Jersey 08625.</p> <p>OFFICIAL STATEMENT</p>

Ohio	<p>Must complete prelicensing training before applying for temporary license on NIPR.com. After the application is submitted, the applicant must submit a written request for a temporary license to the Ohio Department of Insurance by e-mail to licensing@insurance.ohio.gov. The written request must include the transaction number and the NPN received from NIPR. Sponsorship required – Sponsor must submit the “Insurer Sponsor Acknowledgement” form to the Ohio Department of Insurance by e-mail to licensing@insurance.ohio.gov. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>
Oklahoma	<p>Must complete prelicensing training before applying for temporary license. Application must be printed, completed, and mailed to Oklahoma Insurance Department, 400 N.E. 50th St., Oklahoma City, OK 73105, with a \$20 check including the name of the applicant in the memo line. Sponsorship required - Sponsor must sign page 4 of the application. Temporarily licensed agent may only write with one carrier until permanent license is issued. All temporary licenses expire after 30 days following the end of the emergency order.</p> <p>OFFICIAL STATEMENT</p>
Pennsylvania	<p>Must complete prelicensing training, fingerprinting, and background check before applying for temporary license. Sponsorship required – Sponsor must submit application on Sircon.com on behalf of applicant. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>

Rhode Island	<p>Must complete prelicensing training and obtain E&O insurance before applying for temporary license on NIPR.com. Sponsorship is required – Sponsor must submit form found on page 3 to dbr.inslic@dbr.ri.gov. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>
South Carolina	<p>Must complete prelicensing training before applying for temporary license using the paper application with a \$25 check via mail. Sponsorship required – Appointment form must be submitted with application with the appropriate fee (\$40 local, \$100 general, or \$20 travel). All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>
South Dakota	<p>Must complete prelicensing training before applying for temporary license. Applicant must submit paper application, a copy of his/her valid identification, and a check for \$10 via mail. Sponsorship required – Signed Responsible Licensed Producer Form must be included with the application. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>
Tennessee	<p>Must complete prelicensing training and fingerprinting before applying for temporary license on NIPR.com. Sponsorship required. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>

Texas	<p>Must complete prelicensing training before applying for temporary license here. Sponsorship required - Sponsors must sign this form and include with application. Temporarily licensed agent may only write with one carrier until permanent license is issued. All temporary licenses active until further notice.</p> <p>OFFICIAL STATEMENT</p>
Utah	<p>Must complete prelicensing training before applying for temporary license on Sircon.com. Sponsorship required – Applicant must submit “Certification of Compliance with Temporary License Requirements” (found on page 3, here) signed by the sponsor. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>
West Virginia	<p>Must complete prelicensing training before applying for temporary license on NIPR.com. Applicant must also provide a signed and written statement of job duties, previous insurance experience, name of direct supervisor, and proof of completion of prelicensing training. Sponsorship required - Sponsor must sign and date the agency letterheaded document outlining the information above, including his/her contact information and NPN. Temporarily licensed agent may only write with one carrier until permanent license is issued. All temporary licenses expire 180 days post issue.</p> <p>OFFICIAL STATEMENT</p>